SCEIS Executive Oversight Committee Meeting

January 2025

SCEIS
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THE SOUTH CAROLINA DEPARTMENT OF ADMINISTRATION

Agenda

► Call to Order, Welcoming Remarks and Approval of Prior Minutes

► SCEIS Executive Oversight Committee CY 2024 Annual Report Approval

► Next Meeting

► Adjournment

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Call to Order

Welcoming Remarks

Approval of Prior Minutes
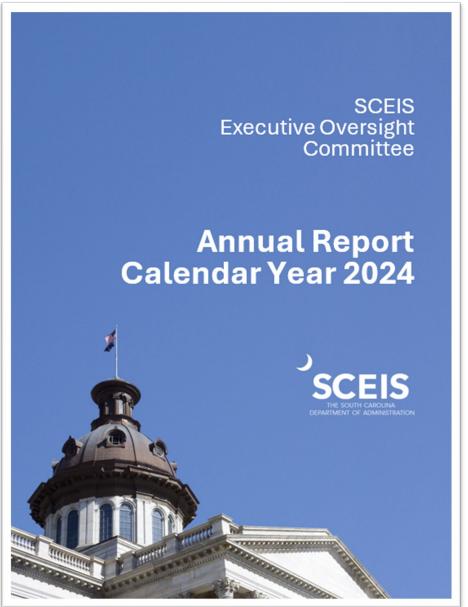
SCEIS
Executive Oversight Committee Annual Report

2024 Highlights

▶ Strategic Projects

▶ Legislative Projects

▶ Functionality and Productivity Projects

▶ Technical Developments

▶ Data Privacy and Security Projects

▶ CY 2025 Priorities

SCEIS
Executive Oversight
Committee

Annual Report
Calendar Year 2024

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Strategic Projects

► **Organizational Change Management (OCM)**

  ► Established OCM Center of Excellence.

  ► Developed framework for consistent approach to support initiatives.

  ► Implemented governance model to define roles, responsibilities and processes.

► **Quality Control Test Automation**

  ► Delivers efficient, accurate and cost-effectiveness benefits.

  ► Implemented automated testing framework for quality assurance process.

  ► Integrated continuous integration and continuous delivery (CI/CD) framework.

  ► Created automated test cases for critical functionalities.

► **SCDOT Finance Conversion**

  ► Transitions federal billing/accounting functions from SCDOT's ENTIRE system to SCEIS.

  ► SCEIS will become system of record for these functions.

  ► Currently in year two of three. Design phase completed and year two focused on development and testing

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Strategic Projects

► **SCEIS Modernization Procurement Phase**

    ► Awarded vendors to update and expand the enterprise resource planning (ERP) platform with SAP S/4 HANA.

    ► Awards for System Integrator, SAP Rise Licenses and IV&V vendors.

► **SCPro Implementation**

    ► Partnership with SFAA for iValua eProcurement solution, SCPro, to replace current SRM tool.

    ► Provides enhanced functionality and create a business-friendly environment for suppliers.

    ► During CY 2024, DEA delivered on Supplier and Purchase Order data migrations and integrations.

    ► Wave I expected to launch July 1, 2025.

► **SuccessFactors Performance and Goals Statewide Rollout**

    ► Implemented SuccessFactors Performance Management module.

    ► Agencies currently utilizing this module in CY 2024 include Admin, Attorney General's Office, DEW, DES, SCCB, SCETV and WCC.

Legislative Projects

► **Application of the FY 2024 General Increase to Full-Time Employees**

  ► Prepared and applied the general increase effective July 1, 2024.

► **DHEC Reorganization (S.399)**

  ► Oversaw restructuring of DHEC into two separate agencies, DES and DPH.

  ► Oversaw transition of programs from DHEC to Agriculture; from DNR to DES; and from DMH to DVA.

  ► Agencies were successfully split and operating July 1, 2024.

► **First Steps Reorganization (Proviso 1.109)**

  ► Managed project to separate First Steps from SCDE.

  ► Effort included separation of funding, employees, assets, etc.

► **State Occupational Code (SOC) Updates**

  ► Developed and added two new data elements (federal standard occupational classification code and planned hours worked each quarter) to all positions.

  ► Agencies now include the required elements in the Quarterly Wage report provided to DEW by the Comptroller General's Office.

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Functionality and Productivity Projects

► **Charge Nurse Differential Pay**

  ► SCEIS developed the EA22 (RN) and EA12 (LPN) wage types to accommodate the two employee groups for DDSN.

► **Grants Management/Funds Management Enhancements**

  ► Formed a workgroup with grants management-related agencies.

  ► Demonstrated and tested potential impacts to system functionality of Grants Management/Funds Management enhancements and identified reporting needs.

  ► Feedback informed the enhancements for the July 1, 2025, implementation.

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Functionality and Productivity Projects

► **Military Leave for Temporary Employees**

  ► Worked with Admin DSHR to develop new absence codes/wage types to pay temporary employees military leave while on military orders.

► **MySCLearning Training**

  ► Helped agencies adopt, launch and refine utilization of MySCLearning.

  ► MySCLearning Training Coordinator curriculum courses on managing classes, users and reporting were offered.

► **SCEIS Training Efforts**

  ► 45 instructor-led courses were offered with 913 enrolled participants

  ► Over 3,100 online course completions were logged through 22 online courses.

  ► New vendor portal resources and vendor portal incident response plan online courses were created.

► **SCEIS Service Desk**

  ► 22,586 service tickets received.

  ► 202 change request tickets.

  ► 118 agencies served.

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Functionality and Productivity Projects

► **SCPro Certification Program**

    ► Developed and completed a training certification program to provide SCEIS Logistics and Help Desk teams with expertise on the new iValua eProcurement system, SCPro.

    ► SCPro is set to replace the current SRM tool across state procurement functions in 2025.

► **STAR Certification Program**

    ► Certification program identifies users meet required HR and payroll training objectives and pass a comprehensive exam.

    ► SCEIS received nine qualifying applications and awarded five user accreditations during CY 2024.

► **Tuition Expense Reimbursement**

    ► Worked with Comptroller General's Office to create two new wage types for tuition reimbursement.

        ► Reimbursing taxable amounts through payroll.

        ► Adding taxable value to the employee when taxable payments have already been issued.

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Technical Developments

► **Business Objects Upgrade to Version 4.3**

  ► Upgraded the BOBJ BI module from version 4.2.9 to 4.3.

  ► Upgrades provided WEBI enhancements; Fiorified BI launchpad and analytics hub integration; enhanced BI platform capabilities; greater report presentation abilities for the BOBJ Web Intelligence tool; and ability for administrators to quickly see overall environment health and drill into the cockpit to troubleshoot issues.

► **Microsoft PowerBI Expansion for Data Analytics**

  ► Expanded the use of Microsoft PowerBI.

  ► Assists with analysis of large amounts of data and information stored in SCEIS and can load data directly from the SCEIS data lakehouse.

  ► DEA can now provide prepackaged Power BI semantic models.

► **SAP Support Packs**

  ► Deployed SAP-provided Support Packs during annual window.

  ► Support Packs help maintain functionality, security and performance of SCEIS system and include new IRS tax rates for upcoming year which must be applied to non-production and production environments before the first payroll run of the new year.

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Data Privacy and Security Projects

► **SCEIS Single Sign-On Process Implementation**

  ► Implemented single sign-on process to log in to SCEIS systems (SCEIS Central, SRM, BOBJ, BW, ECC and Citrix) through Duo Security.

  ► Resulted in enhanced security, improved efficiency and better user experience.

► **Vendor Portal Security Remediation**

  ► Engaged vendor to perform a security assessment and web penetration test of SCEIS vendor portal.

  ► Identified security vulnerabilities and opportunities to improve security controls and processes.

  ► Vendor developed recommendations to further develop Admin's security program and meet security goals.

  ► All recommendations in the assessment were remediated, ensuring system reliability, enhanced security posture and agency awareness.

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CY 2025 Priorities

► **Service Management Optimization**

   ► Optimize service delivery and improve customer satisfaction by establishing efficient processes with improved governance, tracking and reporting.

   ► This will occur via the ITIL V4 framework, which divides projects into smaller, manageable units (sprints, which typically last two weeks).

► **S/4 HANA Migration**

   ► Award the contract for S/4 HANA migration

   ► Evaluate and plan all necessary pre-migration activities.

   ► CY 2025 will be year two of four for this effort.

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CY 2025 Priorities

► **Establish SCEIS Modernization Program Governance**

   ► Implement governance model for the SCEIS Modernization Program that defines roles, responsibilities and processes for decision-making.

   ► Re-establish SCEIS user groups.

► **SCPro Ivalua Implementation**

   ► Work with SFAA to replace vendor portal with Ivalua software.

   ► CY 2025 will be year two of two for this effort.

► **Grants Management Enhancements Implementation**

   ► Implement enhancements to Grants Management functionality to improve efficiency in an agency's ability to manage grants funding and the budget.

   ► CY 2025 will be year two of two for this effort.

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Annual Report Approval

Next Meeting
TBD

Meeting Adjourned